

Meeting Minutes

PALISADES MIDDLE SCHOOL PTO

Date: Wednesday, April 3, 2019

Location: Palisades Middle School Library, 4710 Durham Rd, Kintnersville, PA 18930

Meeting Called to Order By: Diana Santoro, Officer **Time:** 5:30pm

Reports

Principal: Karl Scheibenhofer. Discussed important upcoming event dates; Will be talking to the students about the importance of upcoming PSSA tests.

Treasurer: Carrie Winters. See attached. Treasurer Report was distributed at the meeting.

Old Business

8th Grade Fun Day and Dance: Schedule of events and Student Council theme (PALMS Beach & Surf Club 2019) and meeting notes distributed. D. Santoro to contact volunteers to begin planning and create event-specific sign-ups (setup, cleanup, food, decorating, etc). First priority is to find volunteers to design and build the photo booth. Check out PTO/school closet to see if any beach themed items are in there for use.

Staff Vending Machine: The vending machine in the staff room was not able to be repaired and was removed. Snacks and drinks will be put into the PTO refrigerator in the staff room and can be paid for via the honor system (.50 for chips, \$1 for drinks and other snacks). D. Santoro will stock the fridge monthly and collect the funds (a jar is in the fridge) for the PTO. D. Santoro to send email to all staff asking for feedback and recommendations for future drink/snack items.

SCRIP Program: The PTO is looking for a parent volunteer to manage/coordinate this program. Anyone interested, please contact Carrie Winters at winboyz03@gmail.com. PTO, principal and vice principal discussed the possibility of this being a student-run activity with PTO oversight.

2019/2020 PTO Members Needed: D. Santoro to reach out to three elementary PTAs to recruit members and officers for next school year, as well as contact Donna Holmes to include it in upcoming Pirates Patch newsletters. New members are MUCH needed.

New Business

Staff/Bus Driver/Custodian Appreciation Meals: Dates were scheduled for Staff Appreciation Lunch (60 people, 5/17 – 11am-1pm) and Bus Driver Breakfast (20 people, 5/22 – 9-10:30am); Custodian

Dinner (5 people, TBD). C. Winters to talk to Dr. Bloom/chiropractor about providing a couple of massage chairs and will reach out about jazz band to play during staff appreciation. D. Santoro to set up SignUp Genius for food/drink/\$\$/setup & cleanup donations.

Palisades Community Foundation 5k Run PTO Basket Donation: PTO approved contributing a "Health/Fitness" themed basket for the PCF 5k Raffle (5/18). \$50 was APPROVED to spend on the basket. D. Santoro to contact Donna Holmes for additional information.

Student Vending Machine (drinks): A new key was made for the drink machine in the hallway. THANK YOU CARRIE WINTERS for your efforts on this. D. Santoro will go to Costco to purchase drinks for the machine and stock it.

Secretary's Day: PTO APPROVED \$150.00 for three gift cards (\$50/each) to be given to our wonderful front office staff as thanks on Secretary's Day on Wed. 4/24. Thank you to Melissa Bottelier for your help on this!

School Store: Thank you to Lynda Ivory for continuing to manage the school store, which the students love. Lynda has also volunteered to continue for the next school year and we are grateful to her for her time, effort and enthusiasm!

990N Tax Postcard: The PTO was asked about providing an EIN number and non-profit status for a BINGO event. C. Winters to discuss status and options with administration.

Seussical Musical Bake Sale: \$1,320.47 in profits were received and are being held for the Music Dept. in the PTO account.

PTO Showcase: There is an empty case in the 1st floor hallway that is available for the PTO to decorate. TBD about contents and who will do this.

Additional Comments/Discussion

Announcements

Meeting Adjourned at: 6:30pm

Minutes Respectfully Compiled and Submitted By: Diana Santoro

Next meeting: May 1, 2019

PTO Meeting Date: 4/3/2019 School Year 2018/2019 Start of school year

Main account # 8010

Beginning balance as of	3/1/2019	\$	3,188.54
Balance as of	3/31/2018	\$	2,420.59
Outstanding checks as of	3/31/2019	\$	-
Outstanding deposits as of	3/31/2019	\$	-
Current bank balance	4/2/2019	\$	<u>2,420.59</u>

Script Account #1391

Beginning balance	3/1/2019	\$	133.10
Deposits Made thru		\$	-
Withdrawals made thru		\$	-
Current bank balance	4/2/2019	\$	<u>133.10</u>

